Updates to APT Dossier
01-23-2022

For External Reviewers

- Tenure decisions are among the most important a university makes, and we would be most grateful if you could help us by evaluating Professor ___________'s scholarly achievements. Duke values diversity in scholarly approaches, topics, and methodologies. Our tenured associate professors are expected to stand in competition with the top scholars of similar rank in their fields nationally and internationally. During the tenure review process, we look for clear indications that the candidate's performance as scholar and teacher is widely perceived as outstanding.

- Where relevant, address the candidate’s public engagement, particularly engagement that is grounded in and draws on the candidate’s research.

- Your relationship to the candidate: If you are not a fully arm’s length reviewer, please describe the nature of any past collaboration.

For the dossier (information provided by Deans and Chairs & Review cmte)

ADD BULLET POINTS to directions to review committee, under teaching “teaching & mentoring” and also mention alternative assessments/indicators of teaching quality

- Has the candidate provided service to the department, school, university, or community and discipline beyond what is typically expected for a faculty member of their rank? Include service that aims to advance Duke’s values of equity, diversity, and inclusion.

- If relevant, discuss the candidates’ contributions to fostering an equitable and inclusive learning and research environment

- Where relevant, address the candidate’s public engagement, particularly engagement that is grounded in and draws on the candidate’s research.

In the Chair’s summary of the faculty discussion, please discuss whether the candidate provided service to the department, school, university, or community and discipline beyond what is typically expected for a faculty member of their rank. Discuss teaching, mentoring, and service that aims to advance Duke’s values of equity, diversity, and inclusion.
For the dossier (information provided by Candidates):

- Discuss how you foster an equitable and inclusive learning and research environment. If applicable, highlight any service that aims to advance Duke’s values of equity, diversity, and inclusion.

- If warranted, address in your intellectual development narrative or a separate statement any impact that COVID-19 has had on your research progress, teaching, and productivity.

- Where relevant, address in your intellectual development statement your public engagement activities, particularly engagement that is grounded in and draws on your research and expertise.

- The intellectual development narrative should be written in first person and should provide a detailed summary of your research, teaching, and service activities in your own voice. The audience for this statement includes the external letter writers, faculty colleagues, and readers outside your direct area of study (e.g., Dean or APT committee members).

For the Committee Report:

- Add a numeral before bulleted list of strengths and weaknesses