Deadlines for Regular Rank, Non-Tenure Track Dossiers (complete in all respects) from Arts and Sciences, Divinity, Fuqua, Nicholas, Pratt, and Sanford to the Provost

**September 1**
Candidates for reappointment with contracts effective January 1 or ending December 31

**March 1**
Candidates for reappointment with contracts effective July 1 or ending June 30

**April 1**
Candidates for reappointment with contracts effective August 1 or ending July 31

**May 1**
Candidates for reappointment with contracts effective September 1 or ending August 31

**Please forward for the Provost's review and decision:**

One paper copy of the complete dossier on candidates being evaluated for:
- Appointment at or promotion to either the associate rank or the full rank in regular, non-tenure track positions
- Reappointment in all regular-rank, non-tenure track positions except Lecturer
Deadlines for Dossiers (complete in all respects)
from School of Law to the Provost for review and decision:

Not later than October 1 for candidates with contracts effective January 1 or ending December 31 being evaluated for:

- Appointment at the rank of
  - Associate Professor without tenure (one copy)
  - Full Professor without tenure (one copy)
- Appointment at the "full rank" in regular rank, nontenure-track positions (one copy)
  (example: [Full] Professor of the Practice of ... or [Full] Research Professor)
- Appointment at the "associate rank" in regular rank, nontenure-track positions (one copy)
  (example: Associate Professor of the Practice of ... or Associate Research Professor)

Reappointment in
  - Regular rank, non-tenure track positions (one copy)

Promotion to
  - "Full rank" in regular-rank, non-tenuretracking positions (one copy)
    (example: [Full] Professor of the Practice of ... or [Full] Research Professor)
  - "Associate rank" in regular-rank, nontenure-track positions (one copy)
    (example: Associate Professor of the Practice of ... or Associate Research Professor)

Associate Professor without tenure for current Assistant Professors without tenure (one copy)
Full Professor without tenure for current Associate Professors without tenure (one copy)

Not later than February 15 for candidates with contracts effective July 1/September 1 or ending June 30/August 31 being evaluated for:

- Appointment at the rank of
  - Associate Professor without tenure (one copy)
  - Full Professor without tenure (one copy)
- Appointment at the "full rank" in regular rank, nontenure-track positions (one copy)
  (example: [Full] Professor of the Practice of ... or [Full] Research Professor)
- Appointment at the "associate rank" in regular rank, nontenure-track positions (one copy)
  (example: Associate Professor of the Practice of ... or Associate Research Professor)

Reappointment in
  - Regular rank, non-tenure track positions (one copy)

Promotion to
  - "Full rank" in regular-rank, non-tenure-track positions (one copy)
    (example: [Full] Professor of the Practice of ... or [Full] Research Professor)
  - "Associate rank" in regular-rank, nontenure-track positions (one copy)
    (example: Associate Professor of the Practice of ... or Associate Research Professor)

Associate Professor without tenure for current Assistant Professors without tenure (one copy)
Full Professor without tenure for current Associate Professors without tenure (one copy)
Deadlines for Dossiers to the Provost's Office
(complete in all respects)
School of Medicine: Basic Science Departments

Please forward for review/approval and recommendation to Trustees:

- Appointment as a faculty member without tenure, in any track, at any rank
- Promotion without tenure, in any track, to any of the faculty ranks
- Reappointment for two or more years in tenure track positions
- Reappointment for two or more years in regular rank, non-tenure track positions

**By September 1 for:**
Candidates (if any) for two-year (or longer) reappointment with contracts effective January 1 or ending December 31

**By March 1 for:**
Candidates (if any) for two-year (or longer) reappointment with contracts effective July 1 or ending June 30

**By May 1 for:**
Candidates (if any) for two-year (or longer) reappointment with contracts effective September 1 or ending August 31
Deadlines for Dossiers
to the Provost for review and recommendation
from School of Medicine: Clinical Science Departments
and from School of Nursing

Monthly (one copy) as evaluations are completed and recommendations are forwarded on candidates in any track, at any rank, for Provost's review/approval and recommendation for Trustee action